



**Ajax Spartans Minor Baseball Association  
Constitution & By-Laws**

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# Ajax Spartans Minor Baseball Association

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REVISED OCTOBER 2022



## ARTICLE I – NAME

The organization's name shall be “AJAX SPARTANS MINOR BASEBALL ASSOCIATION” and shall be recognized in abbreviated form as **ASMBA**. This change is to become effective upon adoption.

## ARTICLE II – OBJECTIVES

- (a) To foster, govern and improve baseball in the Town of Ajax.
- (b) To teach and help develop fair play, sportsmanship, and teamwork at all times.

## ARTICLE III – MEMBERSHIP

- (a) Shall consist of all elected Executive members, Committee members, Umpires, Coaches, Managers, and all others elected or appointed by the Executive.
- (b) Parents or guardians of all registered players.
- (c) In order to vote at the AGM, you must be a member in good standing of the Association and have achieved the age of majority (age 19)

## ARTICLE IV – EXECUTIVE

- (a) The Executive shall consist of the President, Past President, Vice President, Secretary, Treasurer, Registrar, Publicity Director, Equipment/Uniform Director, Sponsorship Director, Field Director, Scheduling Director, Convener-in-Chief, Rep Convener, Tournament Director, Special Events Director, Supervisor of Umpires, Snack Bar Director, Director of Player Development, Life Members, Divisional Conveners for T-Ball, Rookie Ball, Mosquito, Peewee, Bantam, and Midget. These positions may be elected and/or appointed. Associates will be appointed by the Field Director, Equipment/Uniform Director, Sponsorship Director, Snack Bar Director, Supervisor of Umpires, Registrar, and Scheduling Director, subject to Executive approval. Associates will be non-voting members of the Executive. If the principal Executive Member cannot attend the Executive meeting, the associate or assistant may vote the proxy on their behalf and constitute part of the quorum.
- (b) All Executives shall serve either a one-year or two-year term, from October 1st to September 30th, as per the Executive Length of Term Schedule. This schedule will be updated annually.
- (c) Election of the Executive shall take place at the Annual General Meeting.
- (d) Should a vacancy occur on the Executive, the remaining officers shall have the authority to appoint a replacement.
- (e) Each Executive member shall provide a full accounting to the Executive of all activities under their jurisdiction at each meeting.
- (f) Each Executive Member must provide a written statement of all activities at the Annual General Meeting.

(g) Each Executive Member will be responsible for preparing and maintaining a job description during the year highlighting key dates and activities. This job description shall be filed with the Secretary and retained for the benefit of subsequent Executive members.

(h) The Executive may replace any ASMBBA member not correctly fulfilling their duty. This will be decided by 2/3 of the voting Executive.

(i) During May, June, July, and August, a quorum shall be defined as six or more Executive members chaired by President, Past President, or Vice-President.

(j) Seven days' notice to be given particulars on all committee meetings to committee members.

(k) No member can run for or be appointed to the positions of President, Vice-President, or Treasurer unless he is a current or former member of the ASMBBA Executive in good standing deemed by the current Executive.

(l) To constitute good standing, the Executive must have fulfilled their full current term on the Executive.

## **ARTICLE V – DUTIES OF THE EXECUTIVE**

### **The President shall:**

(a) Preside at all meetings of the Association and Executive.

(b) Supervise the operation of the Association.

(c) Be an ex-officio member of all committees subject to their discretion. The sole exception would be membership in the Fair Play Committee. Due to conflict of interest voting rights, the President should have the authority to name a replacement on the committee but must be a member of the Executive.

(d) To ensure the Association runs effectively, the President will have the authority to dismiss any Executive member for neglect of duties. At the next monthly meeting, the action must be ratified by a positive vote by 2/3 of the quorum. The dismissed member will be able to present their case for reinstatement. The decision of the Executive will be final. The Vice-President or designate will chair this part of the Executive Meeting to eliminate any conflict of interest.

(e) Be part of or appoint an Ajax Recreational Advisory Council representative.

(f) Be one of the Association's signing officers.

(g) Voting privilege only in case of a tie vote.

(h) To be responsible for appointing an Ombudsman candidate, subject to the approval of the Executive, for handling problems/grievances and disputes not covered by playing rules. The Ombudsman is to deliver a written/verbal report directly to the Executive.

(i) Have the financial records certified and audited annually.

(j) Be part of the Operations Committee that will meet when necessary.

(k) In order to be elected President, the individual must be on the current Executive. If the position is not filled, a separate AGM meeting will be held within 30 days to elect the Presidents' position. Until that time, the Past President will serve until the position is filled

### **The Past President shall:**

(a) Be Assistant to the President and fulfill the duties in their absence.

(b) Failing that the position of Past President is not filled, the Vice-President will carry out these duties.

(c) They will be a voting member.

(d) Serve a term of one year only. The Past President's duties will be assumed by the Vice-President if the President remains in office longer than one year.

**The Vice-President shall:**

(a) Ensure adequate procedures are in place to meet audit and legislative requirements.

(b) Ensure adequate procedures are in place to safeguard the assets of the Association and its members.

(c) Make a complete inventory of fixed assets at the end of the season i.e., computers, etc.

(d) Be the Chairperson of the Fair Play Committee.

(e) Be responsible for notifying the Convener-in-Chief, appropriate Divisional Conveners, and Supervisor of Umpires of any suspensions

(f) Be part of the Operations Committee that will meet when necessary.

(g) Be an ex-officio member of all committees subject to their discretion. Due to conflict of interest voting rights, they should have the authority to name a replacement on a committee but must be a member of the Executive.

(h) Approve individual Rep team fundraising activities. Report all fundraising activities to the Executive. Ensure all raffles are correctly licensed.

**The Rep Convener shall:**

(a) Be responsible for selecting the committee for Rep Managers. The committee members must be ASMBA members and residents of the Town of Ajax. The Executive must approve the committee members. The committee will subsequently elect the Chairperson.

(b) Be responsible for recommending the Rep Team Managers for Executive approval.

(c) Be the representative to the EOBA or appoint an alternate with Executive approval.

(d) Be responsible for collecting Rep Fees.

(e) Ensure implementation of Rules of Conduct and Rep Mandate for Rep teams.

(f) Be responsible for ensuring that all Rep players wear approved ASMBA uniforms per EOBA guidelines.

(g) Be responsible for approving the Rep team coaches as selected by the Rep team Managers.

(h) In conjunction with the Treasurer, ensure all defaulted Rep fees are collected.

(i) Be responsible for submitting OBA cards and team rosters for players, coaches, and Managers to the EOBA for approval.

(j) Be responsible for providing the Treasurer with a copy of each team roster.

(k) Should the Rep Convener apply to manage a Rep Team, the President shall appoint a selection committee to make its recommendation to the Executive.

(l) Will prepare a budget for the Rep program each year.

(m) Be part of the Operations Committee that will meet when necessary.

**The Select Convener shall:**

(a) Be responsible for selecting the committee for selection of Select Head Coaches. The committee members must be ASMBA members and residents of the Town of Ajax. The Executive must approve the committee members. The committee will subsequently elect the Chairperson.

(b) Be responsible for recommending the Select Team Head Coaches for Executive approval.

(c) Be the representative to the EOSBA or appoint an alternate with Executive approval.

(d) Be responsible for collecting Select Fees.

(e) Be responsible for ensuring the implementation of Rules of Conduct for Select teams.

(f) Be responsible for ensuring that all Select players wear approved ASMBA uniforms per the guidelines.

(g) Be responsible for approving the Select team coaches as selected by the Select team Managers.

(h) In conjunction with the Treasurer, be responsible for ensuring that all defaulted Select fees are collected.

(i) Be responsible for submitting team rosters for players and coaches to the EOSBA/SOBA for approval.

(j) Be responsible for providing the Treasurer with a copy of each team roster.

(k) Should the Select Convener apply to manage a Select Team, the President shall appoint a selection committee to make its recommendation to the Executive.

(l) Will prepare a budget for the Select program each year.

(m) Be part of the Operations Committee that will meet when necessary

**The Equipment/Uniform Director shall:**

**Equipment**

(a) Prepare a budget for equipment and present it to the Executive for approval.

(b) Maintain and keep in good repair and replace equipment owned by the Association and be responsible for the storage of same between seasons.

(c) Make additional purchases as required. The Executive must approve purchases exceeding the budget.

(d) Make an accurate record of all equipment

(e) mark all ASMBA equipment.

(f) Provide proper and sufficient equipment for all teams.

**Uniform**

(a) Prepare a budget for uniforms for all Rep and House League teams and present it to the Executive for approval.

(b) Make additional purchases as required. The Executive must approve purchases exceeding the budget.

**The Sponsorship Director shall:**

(a) Be responsible for arranging all sponsorship and maintaining contact throughout the season.

(b) Co-ordinate sponsor registrations with the Registrar.

**The Snack Bar Director shall:**

- (a) Be responsible for the operation of the Snack Bar, including purchasing supplies, arranging workers – completing the necessary documents for tax purposes, and getting licenses.
- (b) Present a financial statement at each Executive and General Meeting, in conjunction with the Treasurer.

**The Corporate Secretary shall:**

- (a) Keep an accurate record of the proceedings of Executive and Association meetings and provide copies of the minutes of General and Executive meetings for each Executive member. Minutes of the AGM to be available on request to members.
- (b) Carry on all Association correspondence, maintain an adequate supply of Association stationery and be responsible for all ASMBA office equipment.
- (c) Register all persons in attendance at the AGM.
- (d) Be responsible for maintaining an adequate supply of each year's amended and updated Constitution.
- (e) Be one of the Association's signing officers.

**The Treasurer shall:**

- (a) Keep an accurate record of all monies received and disbursed, and maintain all general bank accounts.
- (b) Be one of the Association's signing officers.
- (c) Submit a written financial statement at each Executive and General meeting.
- (d) Submit a written statement at the Annual General Meeting with a fair breakdown of income and expenses.
- (e) Be responsible for collecting receivables on the general bank account.
- (f) Prepare monthly financial statements.
- (g) Be responsible for co-coordinating the annual budget.
- (h) Arrange necessary insurance coverage.

**The Registrar shall:**

- (a) Register all players and keep an accurate, up-to-date list of said players. (Name, addresses, phone numbers, player's disabilities)
- (b) Be responsible for all registration refunds with the Treasurer.

**The Publicity Director shall:**

- (a) Be responsible for informing the public of ASMBA activities and social functions via newspaper, television, signboards, etc.
- (b) Ensure the public is notified of all General Meetings.
- (c) Be responsible for preparing internal newsletters (Hits and Runs).
- (d) Be responsible for the preparation of the Annual ASMBA handbook.

**The Convener In Chief shall:**

(a) Appoint any Divisional Conveners not elected at the Annual General Meeting. The Executive must approve selections.

(b) Review league rules for all divisions, in conjunction with Supervisor of Umpires and Divisional Convener(s), and update where necessary. Inform the Executive of all rule changes at the next monthly meeting.

(c) In conjunction with the Divisional Conveners, coordinate coaches' night, including all aspects of the coach's packages.

(d) Be responsible for coordination and collecting player evaluations before the end of the season.

The Life Member shall:

(a) Be an Executive Member for Life after completing ten consecutive years on the Executive and is in good standing.

(b) Assist other Executive members with their duties as available.

**Divisional Conveners shall:**

(a) Be responsible for recommending/selecting coaches and managers for their divisions.

(b) Ensure that each Manager, coach, and player has copies of league rules, team lists, and schedules and that they are instructed to distribute them to coaches and players.

(c) Provide Convener in Chief and the Registrar with a complete team list one week before the coach's night.

(d) In conjunction with the Convener in Chief, be responsible for the operation of their respective divisions.

(e) In conjunction with the Convener in Chief, attempt to equalize teams before Picture Day.

(f) In conjunction with the Convener In Chief, recommend to the Executive to replace any team official not correctly fulfilling his/her duties. (g) Ensure all sponsors receive team schedules, plaques, pictures, and shirts.

(h) Be responsible for player evaluations before the end of the season.

**Supervisor of Umpires shall:**

(a) Be responsible for training all umpires in the ASMBA, EOBA, and OBA rules.

(b) Be an advisor to the Executive in all matters about rules and regulations.

(c) Obtain all necessary copies of official rule books for the umpire staff.

(d) Arrange scheduling of umpires and visibly post a copy of the master schedule at Cedar Park.

(e) Inform all umpires of all playing rules and ground rules.

(f) Ensure the umpires are paid biweekly.

(g) Ensure that the ASMBA has an adequate number of carded umpires.

(h) Obtain and maintain necessary umpire equipment.

(i) Except emergency situations, not receive more scheduled umpiring time than the rest of the umpiring crew.

(j) Be part of the Operations Committee that will meet when necessary.

(k) Prepare a budget for the Executive's approval before the start of the season.



**The Field Director shall:**

- (a) Maintain the diamonds for all league or inter-city play, in conjunction with Town Parks Department.
- (b) Obtain an adequate supply of materials and equipment to maintain fields within the budget.
- (c) Oversee security against vandalism and debris within the park and report to proper authorities.
- (d) Maintain and submit to the Executive a list of labor expenses paid out for the maintenance and lining of diamonds.
- (e) Collect, distribute and keep an accurate record of all ASMBA keys.
- (f) Be part of the Operations committee that will meet when necessary.
- (g) Prepare a budget for the Executive's approval before the start of the season.

**The Scheduling Convener shall:**

- (a) Be responsible for obtaining all field permits from the Town of Ajax.
- (b) Be responsible, with the input of the Convener in Chief and Divisional Conveners, for scheduling games for league games and practices.
- (c) Be responsible for co-coordinating rescheduled games.
- (d) Ensure that efficient use is made of available permits.
- (e) Be part of the Operations Committee that will meet when necessary.
- (f) Prepare a budget for the Executive's approval before the start of the season.

**The Special Events Director shall:**

- (a) Be responsible for obtaining permits for special functions.
- (b) Be responsible for co-coordinating Banquet Day, Dances, and any other social activities.
- (c) Be responsible for the purchase of awards/trophies for banquet day.
- (d) Be responsible for co-coordinating and distributing team pictures.
- (e) Be responsible for purchasing refreshments and food for the Annual Banquet Day.
- (f) Prepare a budget for the Executive's approval before the start of the season.

**The Tournament Director shall:**

- (a) Be responsible for co-coordinating and running all OBA and EOBA Tournaments.
- (b) Act as liaison with OBA/EOBA, Rep Conveners, Coaches, and Managers.
- (c) In conjunction with the Divisional Conveners, be responsible for assisting on non-OBA or non-EOBA tournaments.
- (d) Notify the Convener in Chief, Scheduling Convener, Supervisor of Umpires, and Field Director of any hosted OBA tournaments by giving 2 (two) weeks' notice.
- (e) Prepare a budget for approval by the Executive before the start of the season.

**The Director of Development shall:**

(a) Identify existing baseball clinics, including OBA/programs that may benefit ASMBA players and coaching staff in House League/Rep.

(b) Co-Ordinate all player and coaching clinics held by the ASMBA.

(c) Identify qualified individuals capable of teaching the essential skills for the game's defensive and offensive components.

(d) Identify equipment that could be helpful in player development.

(e) Create a reference library of all source information for the ASMBA.

(f) Establish a handbook that outlines basic skills development techniques/practice routines.

(g) Prepare a budget for approval by the Executive Before the start of the season.

## **ARTICLE VI-DUTIES OF UMPIRES, COACHES, AND OFFICIALS:**

### **The Duties of Managers and Coaches:**

#### **Shall:**

(a) Supply to each player assigned to their team a copy of the season schedule complete with their names and telephone numbers to enable players to contact their respective team officials when required.

(b) (i) Insist that all House League players on the field wear complete uniforms as approved by the ASMBA, which consists of a hat, jersey, and black pants.

(ii) Insist that all Rep Players on the field wear complete uniforms as approved and supplied by the ASMBA, which consists of a hat, t-shirt, and jersey.

(iii) All catchers must wear the protective gear necessary to their position of play. All catchers or any warm-up catcher must wear a mask. T-Ball and Rookie Ball pitchers must wear a helmet on the mound. The catcher must leave his equipment on until he leaves the playing field. Also, all runners must leave their helmets on until they have reached a bench. Anyone warming up a pitcher must wear a mask and throat protector.

(c) Ensure that team uniforms are kept as reasonable as possible to improve the appearance of players participating in said games.

(d) Enforce the retention of all players to their respective player's bench. Exception-batter at the plate, on-deck person (excluding T-Ball), 1st and 3rd base coach, warm-up pitcher, and catcher. The only other exception is nature's call on players.

(e) Maintain proper conduct on the bench. Insist that all players in their charge observe proper field conduct and language.

(f) Rule misinterpretation calls by any field arbitrator deemed in error by team officials shall be heard only on a WRITTEN PROTEST and must be filed with the presiding Convener, who will forward said protest to the Executive for study. Their decision is final and must be accepted without prejudice. The Umpire In charge must be advised at the time of the protest. Said protest is to be given in writing to the Convener or immediately following the conclusion of the game.

(g) Ensure that playing gear is preserved from unnecessary rough handling or careless treatment. Restraint must be imposed immediately upon any player abusing this rule. No decals or stickers are to be placed on any ASMBA equipment without the approval of the Executive.

- (h) Ensure that score sheets and game reports are completed and delivered to the designated person.
- (i) Ensure all House League players get their fair share of playing time. i.e., No player may sit two consecutive innings.
- (j) Enforce all other rules deemed necessary by the ASMBA Executive.
- (k) Be responsible for collecting and returning all playing gear to the Equipment Director at the end of the season.
- (l) All the above rules apply to practice with the exception of uniforms.

**Duties of Umpires:**

- (a) Be at the park 15 minutes before scheduled game time and on the field 5 minutes before game time.
- (b) Be fully acquainted with the EOBA, OBA, and House League rules.
- (c) Be dressed appropriately.
- (d) Attend any scheduled seminars.
- (e) Write OBA exams.
- (f) Insist that all games start at the scheduled time and make any decision necessary to ensure an uninterrupted and satisfactory completion of said game.
- (g) Be impartial in any decision they make and rigidly prohibit any questioning of said call by participating coaches and managers. The penalty of ejection from the game will be invoked if the harassment continues unduly. PLAYERS MAY NOT question any decision made during the course of play.
- (h) Signify all calls in a loud and clear voice and using a uniform arm signal understood by all competitors.
- (i) Ensure that all field is playing and ground rules are thoroughly understood by competing teams before the start of each game and advise both team managers/coaches of official game time.
- (j) In the event of rain occurring during play, time will be called, and a waiting period of not longer than ½ hour (30 minutes) will be observed. The game is to be called at the discretion of the Umpire.
- (k) Report any protest occurring during the course of play together with their written version immediately after the game to the presiding convener. Recommend action and notify the Supervisor of Umpires of any disciplinary action that should be taken.
- (l) Return all borrowed umpire equipment to the designated area agreed upon at the yearly Umpire introduction meeting.

**VII – ANNUAL GENERAL MEETING – ‘AGM’**

- (a) The Annual General Meeting shall be held no later than September 30th
- (b) Minimum of two (2) weeks’ notice of this meeting shall be given to the public by the media.
- (c) Election of Executives for the following year’s operation shall take place at this meeting. Nominations will be accepted from the floor, and an individual may nominate individuals for an Executive position. All ballots will be a closed vote.

**ARTICLE VIII - EXECUTIVE MEETINGS**

(a) The meetings of the Executive shall be at the discretion of the Executive or on the call of Members equal to 10% of registered players with two (2) weeks 'notice.

(b) A quorum shall be required at all Executive meetings and consist of more than 50% of the Executive. Life Members are not as "Executive" for determining the minimum number of people for a quorum. Life Members present are counted towards meeting quorum numbers.

(c) A straight majority shall carry voting with the chair casting a decision in case of a deadlock.

#### **ARTICLE IX – CONSTITUTIONAL AMENDMENTS**

(a) This constitution may be amended by a 2/3 majority at the Annual Meeting or General Meeting.

#### **ARTICLE X – BY-LAWS**

(a) Player suspensions may be made by the Team Manager and the Executive at any time for just cause, to be effective immediately. Notification is given, and a hearing is held. Such a hearing must be preserved and finalized within seven (7) days of suspension.

(b) Any Coach/Manager may be suspended or dismissed by the Executive for conduct that, in the opinion of the Executive, is not in the best interest of the Association. Any suspended member has the right to appeal with a letter to the Executive within seven (7) days of suspension.

(c) Any Rep Player requesting to move up to a higher Rep Level must give reasons in writing. A special meeting will be held; it may consist of the player, parent(s), the Managers, and coaches from both teams that would be involved, and the Executive. It will be the Executive's decision which will be taken as final.

(d) (House League only). Players may be re-classified to one lower or higher classification based on ability only. Said moves are to be sanctioned by the convener of their respective division only when it is demonstrated that the move benefits both the player and division. Any player permitted to move up a level in House League does not automatically qualify to try out for Rep in the higher level.

(e) The official schedule must be strictly adhered to, including playoffs, unless authorized by the Executive.

(f) Any person of the Association wishing to lodge a complaint may do so in writing. The complaint is to be submitted to the Fair Play Committee. Their decision will be submitted to the Executive for approval.

(g) Any unbudgeted expenses in excess of \$200.00 must have the approval of the Executive.

(h) Rep team managers will be approved by the Executive.

(i) Executive members can coach or manage Rep teams but would forfeit voting privileges for any decisions about Rep Ball in their conflict of interest category.

(j) Rep teams must carry twelve (12) carded ASMBAs players. Managers are allowed to card more players and use them as call-ups. Call-ups would play in House League. The ASMBAs Executive may let a Rep team play with less than 12 carded ASMBAs players.

i) A call-up for Rep teams will be used only in emergency cases (i.e., when a team has less than 12 players). When a couple has over 12 players, they must have the approval of the Executive for callups.

ii) Uniforms utilized by call-up players will remain the property of the ASMBAs.

iii) Call-ups must fulfill their House League obligations first.

iv) Call-ups will not be required to pay for the Rep fees unless they request to purchase the ASMBA Rep uniform (i.e., jersey if a Rep call-up plays in 6 or more regular season games).

v) Based on the current ASMBA House League registration, Rep Team Tier 1 rosters must be finalized by November 1st. Tier 11 December 31st. Players registering after March 31st are eligible for any roster. Tier 1 teams have the right of the first selection.

vi) In case of an emergency where a Rep team does not have enough players nor can they get the call-up, any team may be permitted to go to the younger team through that team's Manager for players rather than forfeit the game. The other coach/Manager is requested to co-operate. The Rep Convener will have the final say on call-ups from House League or younger Rep teams in emergencies and special tournament situations (eliminations).

vii) If and when a call-up is used, he does not receive more playing time than a regular player. viii) Rep fees must be paid before the first regular season game in full.

ix) Any player in default of Rep fees will be ineligible to play until resolved through financial settlement.

(k) The ASMBA will endeavor to make purchases from sponsors and registered businesses within the Town as long as they are competitive if supplies/equipment are unavailable locally, then the Executive reserves the right to make such a purchase out of Town.

(l) Requests to play on a specific House-League team will be considered by the Executive; however, the request may not be granted.

(m) Any parent(s) requesting ASMBA sponsorship for any player must submit a written request to the President.

(n) Protection of three (3) players, including managers, coaches, and sponsors' children, may be permitted when drafting or placing players on teams. The decision of the Convener in Chief and Divisional Convener WILL BE FINAL.

(o) No person may try out for a Rep Team unless registered with the ASMBA.

(p) All correspondence must be channeled through the ASMBA Post Office Box or, in the case of Rep Managers, directly to the Rep Convener.

(q) Individual teams must request Vice-President's approval for fundraising activities. Upon approval, must report all fundraising activities to the Executive.

(r) Residency/Releases

i) All players registering the play for the Ajax Spartans Minor Baseball Association MUST be permanent residents of Ajax. As per EOBA guidelines, if a family moves outside of the Ajax boundaries, if a player has been a continuous resident of Ajax and has been a member of an Ajax team for two or more years, that player may continue to register for their division.

ii) Any Rep player wishing to apply for/play for another Association must obtain their release in writing before joining another Association. iii) As in the past, all releases requested from the ASMBA will be regarded as permanent for the season they are granted. Players must wait until the following season to re-enter the Spartan system.

iv) Beginning in 2006, all Rep Teams will be mandated with a quota of 2 imports and not be declared Non-Residence status in any following year. Any further years and import is added, one must be dropped from the present roster. Where the minimum number of players available (12) is not available to register a team, the

Executive may increase the number of non-residents as required. Coaches wishing to add players must provide any necessary justification to the Executive.

v) Any player (non-resident, etc.) may be refused acceptance to the ASMBA at the discretion of the Executive. Appeals must be presented in person within seven (7) days of a decision.

(s) A player is officially registered when and only when the Registrar has accepted the application and monies. A non-resident player is officially registered when the Executive has approved their request to play with the ASMBA.

(t) SMOKING players, coaches, and umpires in uniform must refrain from using tobacco products during all games. The penalty for this would be immediate ejection for players or coaches and may result in loss of accreditation for umpires.

(u) Constitutional changes must be submitted before the AGM. This may happen in two ways:

i) Present motion at any Executive meeting preceding the AGM, or

ii) In writing by registered mail, two weeks prior to the AGM

(v) Divisional Conveners shall be elected for one-year terms. All other Executive positions shall be two-year terms with the following classes being elected in years (for the upcoming season) ending with an even number: President, Treasurer, Registrar, Special Events Director, Field Director, Supervisor of Umpires, Rep Convener, Tournament Director and Director of Development. The following positions being elected in years (for the upcoming season) ending with an odd number: Vice-President, Secretary, Equipment/Uniform Director, Publicity Director, Sponsorship Director, Scheduling Director, Convener in Chief, Select Director, Snack Bar Director.

An Executive member in the middle of a two (2) year term may run for another Executive position after serving one year of their time. Should the individual be elected to this new position, the position previously held by this person shall be open for election, and the newly elected person shall hold this office for one year.

## **ASMBA POLICY TO BE ATTACHED TO THE CONSTITUTION**

### **Criteria for the Selection of Managers/Coaches for Rep Teams**

1. Candidates for Rep Manager and the coaching staff will meet the requirements set by the OBA.

2. Candidates will supply a written list of past affiliations with clubs and associations, citing their qualifications, experience, and accomplishments.

3. A general introduction to the applicant's personal goals, theories, and aspirations will be helpful, especially if the candidate is a new resident of Ajax and without the benefit of an existing ASMBA record.

4. All candidates will supply a list of personal references upon request.

5. Notifications for all applications for Rep team managers will be done through the newspaper and website and any other means deemed expedient before the general registrations.

6. All candidates for Rep Team Managers will be reviewed by a committee (minimum of 5 members) (approved by the Executive and consisting of, but not limited to, at least 3 Executive members and not more than two non-biased adjudicators.) Non-biased adjudicators must be familiar with the criteria and standards required for team managers and coaches and not have personal/biased involvement with any selections. Any or all of the Selection Committee Members may request further interviews with the candidates or clarification of the candidates' qualifications. The committee(s) will present their decisions to the Executive, after which the appropriate Convener will inform the managers of their

appointment. Election to the Executive does not guarantee selection to a coaching position. Conversely, past assignments do not necessarily guarantee succeeding terms.

## **RULES OF CONDUCT FOR ALL TEAMS REPRESENTING THE ASMBA AND THE TOWN OF AJAX**

1. No audible foul language will be used while participating with and representing the Town of Ajax Rep team. This includes practices, games, and any other event related to the team. This applies to all Managers, Coaches, Players, and other Team officials.

2. RESPECT will be shown to Managers, Coaches, players, Game Officials, and spectators.

3. RESPECT will be shown for baseball equipment, uniforms, and any baseball facilities the home or visiting teams provide.

4. GOOD SPORTSMANSHIP will be demonstrated before, during, and after games. At the game's completion, all team members will shake hands and ONLY articulate positive comments to opponents and game officials.

5. A complete SPARTAN uniform (per EOBA standards) will be worn for all ages.

6. Under NO circumstances is smoking permitted during games, pre-game warm-ups, and practices (specifically in the bench area and on the field of play).

7. SPECTATORS associated with our teams are asked to follow the rules of RESPECT AND GOOD SPORTSMANSHIP at all times.

### **For Out-of-Town Tournaments:**

8. A curfew will be in effect for all age groups. All players must be in their own rooms and keep noise to a courteous minimum. The absolute curfew is midnight for older teams (Bantam and Up). Younger age groups should be based on reasonability.

9. It is expected that Managers, coaches, players, and Team Officials of legal drinking age will demonstrate their maturity, self-discipline, and self-restraint when consuming alcoholic beverages.

10. The Manager will have the absolute authority to allocate suspensions, remove players from the team...even to remove the team from the tournament should such action be required to enforce these rules. The ASMBA Executive may also impose its will at any time.

It is NOT the Manager and coaches responsibility to see that the rules are not broken; it is, however, to their benefit to have a set of established rules that they can fall back on if and when strong measures are required. Players who break the rules will have to face the consequences.

## **ASMBA REPRESENTATIVE MANDATE**

### **The ASMBA constitution: Article II – OBJECTIVES**

a) To foster, govern and improve baseball in the Town of Ajax.

b) To teach and help develop fair play, sportsmanship, and teamwork at all times.

Our constitution is based on these simple principles, and we must preserve them.

### **1. PLAYER DEVELOPMENT**

Mental – Develop each player's knowledge of the game. Physical – Develop each player in at least two fielding positions, at least one being in the infield. (These development guidelines apply to all REP teams up to Major Bantam) Personal - Build the confidence and character of each player.

2. **PROMOTE FAIR PLAY** by providing the opportunity to play and contribute. Use regular loop play and preliminary rounds in tournaments to develop all players. In important games (tournament semis and finals, playoffs), Rep teams may use the players who give the team the best chance to achieve its goals.
3. **BUILD RESPECT** for the game and participants. Maintain the dignity of each participant.
4. **DEMONSTRATE GOOD SPORTSMANSHIP.**
5. **PLAY HARD, BE COMPETITIVE AND HAVE FUN!** The quality of the baseball experience is more important than winning or losing.
6. Establish **GOALS** and share them with the players and parents.
7. Establish a **POSITIVE AND MEANINGFUL** relationship with the parents through **COMMUNICATION.**
8. Select the **BEST PLAYERS** available to meet team goals each year.
9. The **REP PROGRAM** (and its managers and coaches) is responsible for providing a higher level of baseball than that provided by the House League while fostering the development of players and promoting their aspirations to play at the Rep Level.
10. The House League and Rep Program (and their Conveners, Managers, and coaches) are expected to fully support and promote both programs for the good of baseball in Ajax and to provide the optimum opportunity for each player to develop their baseball skills while having fun.
11. The **REP TEAMS** should reflect the best AJAX can offer in **SKILLS AND PEOPLE.** Evaluation of talent should include whether a player can play within the **CODE OF CONDUCT** for Rep