



Ajax Spartans

Minor Baseball Association

Constitution & By-Laws

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Ajax Spartans Minor Baseball Association

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REVISED OCTOBER 2018

ARTICLE I – NAME

The name of the organization shall be “**AJAX SPARTANS MINOR BASEBALL ASSOCIATION**” and shall also be recognized in abbreviated form as **ASMBA**. This change is to become effective upon adoption.

ARTICLE II – OBJECTIVES

- (a) To foster, govern and improve baseball in the Town of Ajax.
- (b) To teach and help develop fair play, sportsmanship and team work at all times.

ARTICLE III – MEMBERSHIP

- (a) Shall consist of all elected Executive members, Committee members, Umpires, Coaches Managers and all other elected or appointed by the Executive.
- (b) Parents or guardians of all registered players.
- (c) In order to vote at the AGM you must be a member in good standing of the Association and have achieved the age of majority (age 19)

ARTICLE IV – EXECUTIVE

- (a) The Executive shall consist of the President, Past President, Vice President, Secretary, Treasurer, Registrar, Publicity Director, Equipment/Uniform Director, Sponsorship Director, Field Director, Scheduling Director, Convener-in-Chief, Rep Convener, Tournament Director, Special Events Director, Supervisor of Umpires, Snack Bar Director, Director of Player Development, Life Members, Divisional Conveners for T-Ball, Rookie Ball, Mosquito, Peewee, Bantam and Midget. These positions may be elected and/or appointed. Associates will be appointed by the Field Director, Equipment/Uniform Director, Sponsorship Director, Snack Bar Director, Supervisor of Umpires, Registrar and Scheduling Director subject to Executive approval. Associates will be non-voting members of the Executive. In the case where the principle Executive Member is unable to attend the Executive meeting, the associate or assistant may vote proxy on his/her behalf and constitute part of the quorum.
- (b) All Executives shall serve either a one year or two year term, from October 1st to September 30th, as per Executive Length of Term Schedule. This schedule will be updated annually.
- (c) Election of the Executive shall take place at the Annual General Meeting.
- (d) Should a vacancy occur on the Executive, the remaining officers shall have the authority to appoint a replacement.
- (e) Each Executive member shall provide a full accounting to the Executive of all activities under his/her jurisdiction at each meeting.
- (f) Each Executive Member is to provide a written statement of all activities at the Annual General Meeting.

- (g) Each Executive Member will be responsible for preparing and/or maintaining a job description during the year highlighting key dates and activities. This job description shall be filed with the Secretary and retained for the benefit of subsequent Executive members.
- (h) The Executive may replace any ASMBBA member not properly fulfilling his/her duty. This will be decided upon 2/3 of the voting Executive.
- (i) During the months of May, June, July and August a quorum shall be defined of 6 or more Executive members chaired by President, Past President or Vice-President.
- (j) Seven days notice to be given particulars on all committee meetings to committee members.
- (k) No member can run for or be appointed to the positions of President, Vice-President or Treasurer unless he is a current or former member of the ASMBBA Executive in good standing deemed by current Executive.
- (l) To constitute good standing, Executive must have fulfilled their full current term on the Executive.

ARTICLE V – DUTIES OF THE EXECUTIVE

The President shall:

- (a) Preside at all meetings of the Association and Executive.
- (b) Supervise the operation of the Association.
- (c) Be an ex-officio member of all committees subject to his/her discretion. The sole exception would be membership of the Fair Play Committee. Due to conflict of interest voting rights he/she should have the authority to name replacement on committee, but must be a member of the Executive.
- (d) To ensure the Association runs effectively, the President will have the authority to dismiss any Executive member for neglect of duties. The action must be ratified, at the next monthly meeting, by a positive vote by 2/3 of the quorum. The dismissed member will be able to present their case re-instatement. The decision of the Executive will be final. To eliminate any conflict of interest, the Vice-President or designate will chair this part of the Executive Meeting.
- (e) Be part of, or appoint a representative of the Ajax Recreational Advisory Council.
- (f) Be one of the Association's signing officers.
- (g) Voting privilege only in case of a tie vote.
- (h) To be responsible for appointing an Ombudsman candidate, subject to approval of the Executive, to handle problems/grievances, disputes not covered by playing rules. The Ombudsman is to deliver a written/verbal report directly to the Executive.
- (i) Have the financial records certified and audited annually.
- (j) Be part of the Operations Committee that will meet when necessary.
- (k) In order to be elected President, the individual must be on the current Executive. If the position is not filled a separate AGM meeting would be held within 30 days to elect the Presidents' position. Until that time, the Past-President will serve until the position is filled

The Past President shall:

- (a) Be Assistant to the President and fulfill the duties in his/her absence.
- (b) Failing that the position of Past President is not filled, these duties will be carried out by the Vice-President.
- (c) He/she will be a voting member.
- (d) Serve a term of one year only. The Past President's duties will be assumed by the Vice-President, if the President remains in office longer than one year.

The Vice-President shall:

- (a) Ensure adequate procedures are in place to meet audit and legislative requirements.
- (b) Ensure adequate procedures are in place to safeguard the assets of the Association and its members.
- (c) Make a full inventory of fixed assets at the end of the season i.e. computers, etc.
- (d) Be the Chairperson of the Fair Play Committee.
- (e) Be responsible to notify the Convener-in-Chief, appropriate Divisional Conveners and Supervisor of Umpires of any suspensions
- (f) Be part of the Operations Committee that will meet when necessary.
- (g) Be an ex-officio member of all committees subject to his/her discretion. Due to conflict of interest voting rights he/she should have the authority to name replacement on committee, but must be a member of the Executive.
- (h) Approve individual Rep team fundraising activities. Report all fundraising activities to the Executive. Ensure all raffles are properly licensed.

The Rep Convener shall:

- (a) Be responsible for selecting the committee for selection for selection of Rep Managers. The committee members must be ASMBA members and/or residents of the Town of Ajax. The committee members must be approved by the Executive. The committee will subsequently elect the Chairperson.
- (b) Be responsible for recommending the Rep Team Managers for Executive approval.
- (c) Be the representative to the EOBA or appoint an alternate wit Executive approval.
- (d) Be responsible for collecting Rep Fees.
- (e) Be responsible for ensuring implementation of Rules of Conduct and Rep Mandate for Rep teams.
- (f) Be responsible for ensuring that all Rep players are wearing approved ASMBA uniforms in accordance with EOBA guidelines.
- (g) Be responsible to approve the Rep team coaches as selected by the Rep team Managers.
- (h) In conjunction with the Treasurer be responsible to ensure that all defaulted Rep fees are collected.

- (i) Be responsible for submitting OBA cards and team rosters for players, coaches and Managers to the EOBA for approval.
- (j) Be responsible to provide the Treasurer with a copy of each team roster.
- (k) Should the Rep Convener apply to manage a Rep Team, the President shall appoint a selection committee to make its recommendation to the Executive.
- (l) Will prepare a budget for the Rep program each year.
- (m) Be part of the Operations Committee that will meet when necessary.

The Select Convener shall:

- (a) Be responsible for selecting the committee for selection for selection of Select Head Coaches. The committee members must be ASMBA members and/or residents of the Town of Ajax. The committee members must be approved by the Executive. The committee will subsequently elect the Chairperson.
- (b) Be responsible for recommending the Select Team Head Coaches for Executive approval.
- (c) Be the representative to the EOSBA or appoint an alternate with Executive approval.
- (d) Be responsible for collecting Select Fees.
- (e) Be responsible for ensuring implementation of Rules of Conduct for Select teams.
- (f) Be responsible for ensuring that all Select players are wearing approved ASMBA uniforms in accordance with guidelines.
- (g) Be responsible to approve the Select team coaches as selected by the Select team Managers.
- (h) In conjunction with the Treasurer be responsible to ensure that all defaulted Select fees are collected.
- (i) Be responsible for submitting team rosters for players, and coaches to the EOSBA/SOBA for approval.
- (j) Be responsible to provide the Treasurer with a copy of each team roster.
- (k) Should the Select Convener apply to manage a Select Team, the President shall appoint a selection committee to make its recommendation to the Executive.
- (l) Will prepare a budget for the Select program each year.
- (m) Be part of the Operations Committee that will meet when necessary

The Equipment/Uniform Director shall:

Equipment

- (a) Prepare a budget for equipment and present to the Executive for approval.
- (b) Maintain and keep in good repair and/or replace equipment owned by the Association and be responsible for the storage of same between seasons.
- (c) Make additional purchases as required. Purchases exceeding the budget must be approved by the Executive.

- (d) Make an accurate record of all equipment
- (e) Clearly mark all ASMBA equipment.
- (f) Provide proper and sufficient equipment for all teams.

Uniform

- (a) Prepare a budget for uniforms for all Rep and House League teams and present to the Executive for approval.
- (b) Make additional purchases as required. Purchases exceeding the budget must be approved by the Executive.

The Sponsorship Director shall:

- (a) Be responsible for arranging all sponsorship and maintaining contact throughout the season.
- (b) Co-ordinate sponsor registrations with the Registrar.

The Snack Bar Director shall:

- (a) Be responsible for the operation of the Snack Bar including purchasing of supplies, arranging workers –completing the necessary documents for tax purposes and getting licenses.
- (b) Present a financial statement at each Executive and General Meeting, in conjunction with the Treasurer.

The Corporate Secretary shall:

- (a) Keep an accurate record of the proceedings of Executive and Association meetings and provide copies of the minutes of General and Executive meetings for each Executive member. Minutes of the AGM to be available on request to members.
- (b) Carry on all Association correspondence, maintain an adequate supply of Association stationary and be responsible for all ASMBA office equipment.
- (c) Register all persons in attendance at the AGM.
- (d) Be responsible for maintaining an adequate supply of each year's amended and updated Constitution.
- (e) Be one of the Association's signing officers.

The Treasurer shall:

- (a) Keep an accurate record of all monies received and disbursed, maintain all general bank accounts.
- (b) Be one of the Association's signing officers.
- (c) Submit a written financial statement at each Executive and General meeting.
- (d) Submit a written statement at the Annual General Meeting with appropriate breakdown of income and expenses.
- (e) Be responsible for the collection of receivables on the general bank account.
- (f) Prepare monthly financial statements.

(g) Be responsible for co-coordinating the annual budget.

(h) Arrange necessary insurance coverage.

The Registrar shall:

(a) Register all players and keep an accurate up-to-date list of said players. (Name, addresses, phone numbers, player's disabilities)

(b) Be responsible for all registration refunds in conjunction with the Treasurer.

The Publicity Director shall:

(a) Be responsible for keeping the public informed of ASMBA activities and social functions via newspaper, television and sign boards, etc.

(b) Ensure the public is notified of all General Meetings.

(c) Be responsible for the preparation of internal newsletters (Hits and Runs).

(d) Be responsible for the preparation of the Annual ASMBA handbook.

The Convener In Chief shall:

(a) Appoint any Divisional Conveners not elected at the Annual General Meeting. Selections must be approved by the Executive.

(b) Review league rules for all divisions, in conjunction with Supervisor of Umpires and Divisional Convener(s) and update where necessary. Inform Executive of all rule changes at the next monthly meeting.

(c) In conjunction with the Divisional Conveners, co-ordinate coaches night including all aspects of the coach's packages.

(d) Be responsible for co-ordination and collecting player evaluations prior to end of season.

The Life Member shall:

(a) Be an Executive Member for Life after completing 10 consecutive years on the Executive and is in good standing.

(b) Assist other Executive members with their duties as available.

Divisional Conveners shall:

(a) Be responsible for recommending/selecting coaches and managers for their divisions.

(b) Ensure that each Manager, coach and player has copies of league rules, team lists and schedules and that they be instructed to distribute to coaches and players.

(c) Provide Convener in Chief and the Registrar with complete team lists one week prior to coach's night.

(d) In conjunction with the Convener in Chief, be responsible for the operation of their respective divisions.

(e) In conjunction with the Convener in Chief, attempt to equalize teams prior to Picture Day.

(f) In conjunction with the Convener In Chief, recommend to the Executive to replace any team official not properly fulfilling his/her duties.

(g) Ensure all sponsors receive team schedules, plaques, team pictures and team shirts.

(h) Be responsible for player evaluations prior to end of season.

Supervisor of Umpires shall:

(a) Be responsible for the training of all umpires in the ASMBA, EOBA and OBA rules.

(b) Be an advisor to the Executive in all matters pertaining to rules and regulations.

(c) Obtain all necessary copies of official rule books for the umpire staff.

(d) Arrange scheduling of umpires and visibly post a copy of the master schedule at Cedar Park.

(e) Inform all umpires of all playing rules and ground rules.

(f) Ensure the umpires are paid biweekly.

(g) Ensure that the ASMBA has an adequate number of carded umpires.

(h) Obtain and maintain necessary umpire equipment.

(i) With the exception of emergency situations, not received more scheduled umpiring time than the rest of the umpiring crew.

(j) Be part of the Operations Committee that will meet when necessary.

(k) Prepare a budget for approval by the Executive prior to the start of the season.

The Field Director shall:

(a) Maintain the diamonds for all league or inter-city play, in conjunction with Town Parks Department.

(b) Obtain an adequate supply of materials and equipment to maintain fields within the budget.

(c) Oversee security against vandalism and debris within the park and report to proper authorities.

(d) Maintain and submit to the Executive a list of labor expenses paid out for the maintenance and lining of diamonds.

(e) Collect, distribute and keep accurate record of all ASMBA keys.

(f) Be part of the Operations committee that will meet when necessary.

(g) Prepare a budget for approval by the Executive prior to the start of the season.

The Scheduling Convener shall:

(a) Be responsible for obtaining all field permits from the Town of Ajax.

- (b) Be responsible, with the input of the Convener in Chief and Divisional Conveners, for scheduling games for league games and practices.
- (c) Be responsible for co-coordinating rescheduled games.
- (d) Ensure that efficient use is made of available permits.
- (e) Be part of the Operations Committee that will meet when necessary.
- (f) Prepare a budget for approval by the Executive prior to the start of the season.

The Special Events Director shall:

- (a) Be responsible for obtaining permits for special functions.
- (b) Be responsible for co-coordinating Banquet Day, Dances and any other social activities.
- (c) Be responsible for the purchase of awards/trophies for banquet day.
- (d) Be responsible for co-coordinating and distributing team pictures.
- (e) Be responsible for the purchase of refreshments and food for the Annual Banquet Day.
- (f) Prepare a budget for approval by the Executive prior to the start of the season.

The Tournament Director shall:

- (a) Be responsible for co-coordinating and running all OBA and EOBA Tournaments.
- (b) Act as liaison with OBA/EOBA, Rep Conveners, Coaches and Managers.
- (c) In conjunction with the Divisional Conveners, be responsible for assisting on non OBA or non EOBA tournaments.
- (d) Notify Convener in Chief, Scheduling Convener, Supervisor of Umpires and Field Director of any hosted OBA tournaments by giving 2 (two) weeks' notice.
- (e) Prepare a budget for approval by the Executive prior to the start of the season.

The Director of Development shall:

- (a) Identify existing baseball clinics including OBA/programs which may be beneficial to ASMBA players and coaching staff in House League/Rep.
- (b) Co-Ordinate all player and coaching clinics held by the ASMBA.
- (c) Identify qualified individuals capable of teaching the basic skills for all defensive and offensive components of the game.
- (d) Identify equipment that could be helpful in player development.
- (e) Create a reference library of all source information for the ASMBA.
- (f) Establish a handbook that outlines basic skills development techniques/routines for practices.

(g) Prepare a budget for approval by the Executive Prior to the start of the season.

ARTICLE VI-DUTIES OF UMPIRES, COACHES AND OFFICIALS:

The Duties of Managers and Coaches:

Shall:

- (a) Supply to each player assigned to their team a copy of the season schedule complete with their names and telephone numbers to enable players to contact his respective team official when required.
- (b)
 - (i) Insist that all House League players on the field wear complete uniforms as approved by the ASMBA which consists of hat, jersey and black pants.
 - (ii) Insist that all Rep Players on the field wear complete uniforms as approved and supplied by the ASMBA which consists of hat, t-shirt and jersey.
 - (iii) All catchers must wear the required protective gear necessary to his position of play. All catchers or any warm-up catcher must wear a mask. T-Ball and Rookie Ball pitchers must wear a helmet on the mound. The catcher must leave his equipment on until he leaves the playing field. Also, all runners must leave their helmet on until they have reached a bench. Anyone warming up a pitcher must wear a mask and throat protector.
- (c) Ensure that team uniforms are kept as reasonable as possible to improve the appearance of players participating in said games.
- (d) Enforce the retention of all players to their respective player's bench. Exception-batter at plate, on deck man, (excluding T-Ball) 1st and 3rd base coach, warm-up pitcher and catcher. Only other exception is nature's call on player.
- (e) Maintain suitable conduct on the bench. Insist that all players in his/her charge observe proper field conduct and language.
- (f) Rule misinterpretation calls by any field arbitrator deemed in error by team officials shall be heard only on a WRITTEN PROTEST and must be filed with the presiding Convener who will forward said protest to the Executive for study. Their decision is final and must be accepted without prejudice. The Umpire In charge must be advised at the time of the protest. Said protest to be given in writing to the Convener or immediately following conclusion of game.
- (g) Ensure that playing gear be preserved from any unnecessary rough handling or careless treatment. Restraint must be imposed immediately upon any player abusing this rule. No decals or stickers are to be placed on any ASMBA equipment without approval of the Executive.
- (h) Ensure that score sheets and game reports are completed and delivered to the designated person.
- (i) Ensure all House League players get his/her fair share of playing time. i.e. No player may sit two consecutive innings.
- (j) Enforce all other rules deemed necessary by the ASMBA Executive.
- (k) Be responsible for collecting and returning all playing gear to the Equipment Director at the end of the season.
- (l) All the above rules apply to practice with exception of uniforms.

Duties of Umpires:

- (a) Be at the park 15 minutes before scheduled game time and on the field 5 minutes before game time.
- (b) Be fully acquainted with the EOBA, OBA and House League rules.
- (c) Be properly dressed.
- (d) Attend any scheduled seminars.
- (e) Write OBA exams.
- (f) Insist that all games start at the scheduled time and make any decision necessary to ensure an uninterrupted and satisfactory completion of said game.
- (g) Be impartial in any decision made by them and to rigidly prohibit any questioning of said call by participating coaches and/or managers. The penalty of ejection from the game will be invoked if harassment continues unduly. PLAYERS MAY NOT question any decision made during the course of play.
- (h) Signify all calls in a loud and clear voice and by using a uniform arm signal understood by all competitors.
- (i) Ensure that all field playing and ground rules are thoroughly understood by competing teams before the start of each game and advise both team managers/coaches of official game time.
- (j) In the event of rain occurring during the course of play, time will be called and a waiting period of not longer than ½ hour (30 minutes) will be observed. Game to be called at the discretion of the Umpire.
- (k) Report any protest occurring during the course of play together with their written version immediately after the game to the presiding convener. Recommend action and notify Supervisor of Umpires in any disciplinary action that should be taken.
- (l) Return all borrowed umpire equipment to the designated area agreed upon at the yearly Umpire introduction meeting.

ARTICLE VII – ANNUAL GENERAL MEETING – ‘AGM’

- (a) The Annual General Meeting shall be held no later than September 30th
- (b) Minimum of two (2) weeks’ notice of this meeting shall be given to the public by media.
- (c) Election of Executives for the next year’s operation shall take place at this meeting.

Nominations will be accepted from the floor and an individual may nominate individuals for an Executive position. All ballots will be a closed vote.

ARTICLE VIII - EXECUTIVE MEETINGS

- (a) The meetings of the Executive shall be at the discretion of the Executive or on the call of Members equal to 10% of registered players with two (2) weeks ‘notice.
- (b) A quorum shall be required at all Executive meetings and shall consist of more than 50% of the Executive. Life Members are not as “Executive” for determining minimum people for quorum. Life Members present are counted towards meeting quorum numbers.

(c) Voting shall be carried by straight majority with the chair casting a deciding vote in case of a deadlock.

ARTICLE IX – CONSTITUTIONAL AMENDMENTS

(a) This constitution may be amended by 2/3 majority at the Annual Meeting or General Meeting.

ARTICLE X – BY-LAWS

(a) Player suspensions may be made by the Team Manager and the Executive at any time for just cause, to be effective immediately. Notification is given and a hearing is held. Such a hearing must be held and finalized within seven (7) days of suspension.

(b) Any Coach/Manager may be suspended or dismissed by the Executive for conduct that, in the opinion of the Executive, is not in the best interest of the Association. Any suspended member has the right to appeal with a letter in writing to the Executive within seven (7) days of suspension.

(c) Any Rep Player requesting to move up to a higher Rep Level must request in writing giving reasons. A special meeting will be held; may consist of the player, parent(s), the Managers, and/or coaches from both teams that would be involved and the Executive. It will be the Executive's decision which will be taken as final.

(d) (House League only). Players may be re-classified to one lower or one higher classification, based on ability only. Said moves to be sanctioned by the convener of his/her respective division only and only when it is clearly demonstrated that the move benefits both the player and division. Any player that is permitted to move up a level in House League does not automatically qualify him/her to try out for Rep in the higher level.

(e) The official schedule must be strictly adhered to including playoffs unless authorized otherwise by the Executive.

(f) Any person of the Association wishing to lodge a complaint may do so in writing. The complaint is to be submitted to the Fair Play Committee. Their decision will be submitted to the Executive for approval.

(g) Any unbudgeted expenses in excess of \$200.00 must have the approval of the Executive.

(h) Rep team managers will be approved by the Executive.

(i) Executive members can coach or manage Rep teams, but would forfeit voting privileges for any decisions pertaining to Rep Ball in their conflict of interest category.

(j) Rep teams are required to carry a minimum of twelve (12) carded ASMBA players. Managers are allowed to card more players and use them as call-ups. Call-ups would play in House League. The ASMBA Executive may decide to allow a Rep team to play with less than 12 carded ASMBA players.

i) A call-up for Rep teams will be used in emergency cases only (i.e. when a team has less than the minimum of 12 players). When a team has in excess of 12 players, they must have the approval of the Executive for call-ups.

ii) Uniforms utilized by call-up players will remain the property of the ASMBA.

iii) Call-ups must fulfill their House League obligations first.

iv) Call-ups will not be required to pay for the Rep fees unless he/she requests to purchase the ASMBA Rep uniform (i.e. jersey if a Rep call-up plays in 6 or more regular season games).

v) Based on the current ASMBA House League registration, Rep Team Tier 1 rosters must be finalized by no later than November 1st. Tier 11 December 31st. Players registering after March 31st are eligible for any roster. Tier 1 teams have right of first selection.

vi) In case of emergency where a Rep team does not have enough players nor can they get the call-up, any team may be permitted to go to the younger team through that team's Manager, for players rather than forfeit the game. The other coach/Manager is requested to co-operate. The Rep Convener will have the final say on call-ups from House League or younger Rep teams in emergency situations and special tournament situations (eliminations).

vii) If and when a call-up is used, he does not receive more playing time than a regular player.

viii) Rep fees must be paid prior to the first regular season game in full.

ix) Any player in default of Rep fees will be ineligible to play until resolved through financial settlement.

(k) The ASMBA will endeavor to make purchases from sponsors and registered businesses within the Town, as long as they are competitive. If supplies/equipment are not available locally then the Executive reserves the right to make such purchase out of Town.

(l) Requests to play on a certain House-League team will be considered by the Executive, however, the request may not be granted.

(m) Any parent(s) requesting ASMBA sponsorship for any player must submit a written request to the President.

(n) When drafting or placing players on teams, protection of three (3) players, including managers, coaches and sponsors' children may be permitted. The decision of the Convener in Chief and Divisional Convener WILL BE FINAL.

(o) No person may try-out for a Rep Team unless registered with the ASMBA.

(p) All correspondence must be channeled through the ASMBA Post Office Box or in the case of Rep Managers directly to the Rep Convener.

(q) Individual teams must request Vice-President's approval for fundraising activities. Upon approval, must report all fundraising activities to the Executive.

(r) Residency/Releases

i) All players registering the play for the Ajax Spartans Minor Baseball Association MUST be permanent residents of Ajax. As per EOBA guidelines, in the case of a family moving outside of the Ajax boundaries, if a player has been a continuous resident of Ajax, has been a member of an Ajax team for two or more years, that player may continue to register for his/her division.

ii) Any Rep player wishing to apply for/play for another Association must obtain his/her release in writing prior to joining another Association.

iii) As in the past, all releases requested from the ASMBA will be regarded as permanent for the season in which they are granted. Players will be required to wait until the following season if they wish to re-enter the Spartan system.

iv) Beginning in 2006, all Rep Teams will be mandated with a quota of 2 imports and not be declared Non-Residence status in any following year. Any further years and import is added, one must be dropped from the present roster. Where the minimum number of players available (12) is not available to register a team, the Executive may increase the number of non-residents as required. Coaches wishing to add players must provide any necessary justification to the Executive.

v) Any player (non –resident, etc.) may be refused acceptance to the ASMBA at the discretion of the Executive. Appeals must be presented in person, within seven (7) days of a decision.

(s) A player is officially registered when and only when the application and monies have been accepted by the Registrar. A non-resident player is officially registered when the Executive has approved their request to play with the ASMBA.

(t) SMOKING players, coaches and umpires in uniform must refrain from using any tobacco products during all games. Penalty for this would be immediate ejection for players or coaches and may result in loss of accreditation for umpires.

(u) Constitutional changes must be submitted prior to the AGM. This may happen in two ways:

i) Present motion at any Executive meeting preceding the AGM, or

ii) In writing by registered mail, 2 weeks prior to the AGM

(v) Divisional Conveners shall be elected for one-year terms. All other Executive positions shall be two year terms with the following positions being elected in years (for the upcoming season) ending with an **even number**: President, Treasurer, Registrar, Special Events Director, Field Director, Supervisor of Umpires, Rep Convener, Tournament Director and Director of Development. The following positions being elected in years (for the upcoming season) ending with an **odd number**: Vice-President, Secretary, Equipment/Uniform Director, Publicity Director, Sponsorship Director, Scheduling Director, Convener in Chief, Select Director, Snack Bar Director.

An Executive member in the middle of a two(2) year term may run for another Executive position after serving one year of his/her term. Should the individual be elected to this new position, the position previously held by this person shall be open for election and the newly elected person shall hold this office for one year.

ASMBA POLICY TO BE ATTACHED TO THE CONSTITUTION

Criteria for the Selection of Managers/Coaches for Rep Teams

1. Candidates for Rep Manager and the coaching staff will meet the requirements as set down by the OBA.
2. Candidates will supply a written list of past affiliations with clubs and associations, citing their qualifications, experience, past accomplishments.
3. A general introduction to the applicant's personal goals, theories, and aspirations will be helpful, especially if the candidate is a new resident of Ajax and without benefit of an existing ASMBA record.
4. All candidates will supply a list of personal references upon request.
5. Notifications for all applications for Rep team managers will be done through the newspaper and website as well as any other means deemed expedient well prior to the general registrations.

6. All candidates for Rep Team Managers will be reviewed by a committee (minimum of 5 members) (approved by the Executive and consisting of, but not limited to, at least 3 Executive members and not more than 2 non-biased adjudicators.) Non-biased adjudicators must be familiar with the criteria and standards required for team managers and coaches and must not have personal/biased involvement with any of the selections. Any or all of the Selection Committee Members may request further interviews with the candidates, or clarification of the candidates' qualifications. The committee(s) will present their decisions to the Executive as a whole, after which the appropriate Convener will then inform the managers of their appointment. Election to the Executive does not guarantee selection to a coaching position. Conversely, past appointments do not necessarily guarantee succeeding terms.

RULES OF CONDUCT FOR ALL TEAMS REPRESENTING THE ASMBA AND THE TOWN OF AJAX

1. There will be **NO** audible foul language used while participating with and/or representing the Town of Ajax Rep team. This includes practices, games and any other event related to the team. This applies to all Managers, Coaches, Players and any other Team officials.
2. **RESPECT** will be shown at all times to Managers, Coaches, players, Game Officials and spectators.
3. **RESPECT** will be shown at all times for baseball equipment, uniforms and any baseball facilities provided by the home or visiting teams.
4. **GOOD SPORTSMANSHIP** will be demonstrated before, during and after games. At the completion of the game, all members of the team will shake hands and **ONLY** articulate positive comments to opponents and game officials.
5. A complete **SPARTAN** uniform (as per EOBA standards) will be worn for all ages.
6. Under **NO** circumstances is smoking permitted during games, pre-game warm-ups and practices (specifically in the bench area and on the field of play).
7. **SPECTATORS** associated with our teams are asked to follow the rules of **RESPECT AND GOOD SPORTSMANSHIP** at all times.

For Out-of-Town Tournaments:

8. A curfew will be in effect for all age groups. All players must be in their own rooms and must keep noise to a courteous minimum. Absolute curfew is 12 midnight for older teams (Bantam and Up). Younger age groups should be based on reasonability.
9. It is expected that Managers, coaches, players and Team Officials of legal drinking age will demonstrate their maturity, self-discipline and self-restraint when consuming alcoholic beverages.
10. The Manger will have the absolute authority to allocate suspensions, remove players from the team...even to remove the team from the tournament should such action be required to enforce these rules. The ASMBA Executive may also impose its will at any time.

It is **NOT** the Manager and coaches responsibility to see that the rules are not broken; it is however, to their benefit to have a set of established rules that they can fall back on, if and when strong measures are required. Players who break the rules will have to face the consequences.

ASMBA REPRESENTATIVE MANDATE

The ASMBA constitution: Article II – OBJECTIVES

- a) To foster, govern and improve baseball in the Town of Ajax.
- b) To teach and help develop fair play, sportsmanship and team work at all times.

Our constitution is based on these simple principals and we must ensure they are preserved.

1. PLAYER DEVELOPMENT

Mental – Develop each player’s knowledge of the game.

Physical – Develop each player in at least two fielding positions at least one being in the infield. (These development guidelines apply to all REP teams up to Major Bantam)

Personal - Build the confidence and character of each player.

2. **PROMOTE FAIR PLAY** by providing the opportunity to play and contribute. Use regular loop play and preliminary rounds in tournaments to develop all players. In important games (tournament semis and finals, playoffs) Rep teams may use the players who give the team the best chance to achieve its goals.

3. **BUILD RESPECT** for the game and participants. Maintain the dignity of each participant.

4. **DEMONSTRATE GOOD SPORTSMANSHIP.**

5. **PLAY HARD, BE COMPETITIVE AND HAVE FUN!** The quality of the baseball experience is more important than winning or losing.

6. Establish **GOALS** and share them with the players and parents.

7. Establish a **POSITIVE AND MEANINGFUL** relationship with the parents through **COMMUNICATION.**

8. Select the **BEST PLAYERS** available to meet team goals each year.

9. The **REP PROGRAM** (and its Managers and coaches) has the responsibility of providing a higher level of baseball than that provided by House League while fostering the development of players and promoting their aspirations to play at the Rep Level.

10. The House League and Rep Program (and their Conveners, Managers and coaches) are expected to fully support and promote both programs for the good of baseball in Ajax and in order to provide the optimum opportunity for each player to develop his or her baseball skills while having fun.

11. The **REP TEAMS** should reflect the best that **AJAX** can offer in **SKILLS AND PEOPLE.** Evaluation of talent should include whether a player can play within the **CODE OF CONDUCT** for Rep.