

Player release policy procedure

Background Information

Ontario Baseball Association (OBA) also known as “Baseball Ontario” is the only Provincial Sports Association recognized by Baseball Canada for amateur baseball in Ontario.

Baseball Ontario is arranged into territories that are referred to as “Affiliates”
In Ajax, our Affiliate is the Eastern Ontario Baseball Association (EOBA).

Each Affiliate is made of multiple clubs or associate members.
The Ajax Spartans Minor Baseball Association (ASMBA) is an associate member of the EOBA.

Each club has a franchised territory and is designated as the “home” club for all players who are resident within those boundaries. Each club is responsible for the management and releases of any OBA player who is a resident within that club’s franchised territory.

ASMBA boundaries are the Town of Ajax boundaries.

The OBA manages player movement through the use of releases to ensure a more equitable balance of players and teams within Ontario.

Releases are only required for players participating in OBA Rep programs and teams when a player wishes to play outside their “home” territory.

Examples for Ajax residents who wish to play rep ball elsewhere.

Example 1: If you wish to play on a team within the EOBA (example Pickering or Whitby)

You need a release from ASMBA.

Example 2: If you wish to play on a team outside of the EOBA (example Toronto)

You need two releases: ASMBA & EOBA.

Managers and Coaches are not authorized to approve releases in the ASMBA.

For full details on releases, please refer questions to the ASMBA Rep Convenor.

Ajax Spartans Minor Baseball Association Release Policy and Procedure

1	Any resident of Ajax or player currently in our rep program can request an OBA / Rep playing release from the Ajax Spartans Minor Baseball Association (ASMBA). This includes players on the following teams: Ajax Spartans Ajax Titans Ajax Pickering AAA
2	ASMBA is not mandated to release any player
3	ASMBA seeks to develop a stronger Rep program. To that end:
4	ASMBA will not release any players between June 15th and December 1 st
5	ASMBA may grant permission to practice during this time
6	ASMBA is not obligated to grant a permission to practice
7	Permission to practice may be made available after registration for ASMBA tryouts
8	Where ASMBA has absolutely no intentions to field a team in any given series, current (2011) OBA & EOBA rules require only a letter be sent to the registrar of the new team advising that ASMBA has no team in this series (age group).
9	Where ASMBA does not have a team but plans to have a team entered in any given series, a permission to practice will be made available.
10	Permission to practice is not a release or a promise of a future release and may be withdrawn at any time by the ASMBA
11	When a player has been offered a position or a position is available on an ASMBA team, releases may not be given
12	Requests for release can be originals or electronic
13	Release requests must come from the parent or guardian of any child under 18 years of age or from the player if 18 years or older at the time of the request
14	Releases requests must include: Full name of player Home address, including city and postal code Phone number Date of birth Reason for the release
15	Release requests which do not include the full information will not be considered until all information is received
16	ASMBA may reject any release if the information provided, cannot be verified
17	Regular mail requests for release must be sent to: Ajax Spartans Minor Baseball Association (ASMBA) 15-75 Bayly Street West, Suite 253, Ajax, Ontario L1S 7K7 Attn: Rep Convenor
18	Email requests for release must be sent to: ASMBA Rep Convenor Rep Convenor's email can be found on our website at www.ajaxbaseball.com look for "About Us" select "Executive Members"

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19	All release requests which are received, will be responded to within 7 days to confirm their receipt. If you do not get a reply within 7 days, you must assume we did not receive the request. In that event, please contact the ASMBA Secretary who will confirm your mailing or emailing address
20	ASMBA will hold a special meeting to deal with release requests in early December. Quorum for this meeting shall be 5 ASMBA Executives. As soon as possible after that meeting we will notify requesters of the decision to grant or deny any release.
21	Team Managers for the applicable release will be consulted prior to a decision on any release.
22	A Team Manager may request that the player attend at least two tryouts before a decision will be given.
23	If the player did not attend regularly scheduled tryouts in September, the ASMBA can request the player attend tryout(s) in May when the teams have diamond times. ASMBA is not required to provide additional tryouts until the Town of Ajax allows us on the diamonds.
24	Players refusing to make themselves available to tryout in May will be considered in breach of this policy and no longer eligible to request a release for that year.
25	ASMBA will hold a special meeting to deal with remaining release requests in late May. Quorum for this meeting shall be 3 ASMBA Executives. As soon as possible after that meeting we will notify requesters of the decision to grant or deny any release.
26	Decisions of either special meeting can be appealed to the full ASMBA Executive at their next regularly scheduled meeting. The ASMBA Executive normally meet on the first Tuesday of each month from September to May. For summer schedule contact the ASMBA Secretary. <i>For full meeting details look for ASMBA's Secretary. Their email can be found on our website at www.ajaxbaseball.com look for "About Us" select "Executive Members"</i>
27	Any requests arising after the May special meeting (noted above) will be initially dealt with by the ASMBA Rep Convenor until the ASMBA Executive can review the request at their next regularly scheduled meeting.
28	Decisions of the ASMBA Executive can be appealed to the Eastern Ontario Baseball Association. Inquiries may be directed to the Secretary at Eastern Ontario Baseball Association. Please look on the EOBA website (www.eoba.net)

Notes:

- Any player who has participated in 6 or more games for a team cannot be registered with another team that season.
- No release will be granted or accepted unless the family has returned all ASMBA property and where applicable paid all amounts owed to ASMBA, an ASMBA team or an ASMBA supplier.

Refunds

If a player is released, they may be entitled to a full or partial refund of their registration fee. No refund will be given if the request is denied. Tryout fees are non-refundable.

Refunds will be calculated as follows:

Based on the original written request date of the release by the player or their family, you are entitled to a refund as follows:

Date of release request	Refund
Prior to date of team selection	full refund
Within 2 weeks after date of team selection	full refund less \$50
15 days or more after date of team selection	full refund less \$100
After January 1st	no refund

Release Documents

When a player is released, the "Player Release" will be prepared by the Rep Convenor.

The release will be good for one season only. Exceptions are per OBA rules.

The release requires two signatures: one from the Rep Convenor, and the other from another member of the ASMBA Executive.

ASMBA will make a copy for their records and then make either hard copy or electronic copy available.